



THE REPUBLIC OF UGANDA

MUBENDE MUNICIPAL COUNCIL

P.O.BOX: 48, Mubende.

ABRIDGED BID NOTICE UNDER PRE-QUALIFICATION OF SERVICE PROVIDERS

1. Mubende Municipal Council invites sealed bids from eligible bidders for Registration of service providers for works, Supplies and Services for Financial Year 2023/2024.

Lot Number	Description
Wrks/00001	Construction works (Buildings, Lined Latrines, Renovation of buildings, Fencing of Public Premises)
Supls/00001	Supply of electronic equipment (Photocopiers, computers, Printers, cameras and Related Accessories)
Supls/00002	Supply of School furniture and Executive Office Equipment, fittings and Tools.
Supls/00003	Supply of Agricultural Tools/Equipments, Implements, agro-Processing Machinery, planting materials and livestock etc.
Srvcs/00001	Servicing of Office Equipments and Installation of computer software including installing the local area network and internet services.
Srvcs/00002	Provision of Hotel and conference for meetings and workshops.
Srvcs/00003	Provision of Services of Roads Surveying and Land Title Processing.
Srvcs/00004	Provision of Transport services for Hire

Framework Contracts

Supls/00003	Supply of Printed and General Office Stationery
Supls/00004	Provision of Catering Services
Supls/00005	Supply of fuel, Oils, Lubricants and Servicing of Motor Vehicles, Road equipment and Motor Cycles
Supls/00006	Supply of Building and Road construction Materials
Supls/00007	Supply of Tyres for Motor vehicles, Road equipments and Motorcycles.
Supls/00008	Supply of Electrical/Solar installations and Repairs
Srvcs/00005	Provision of Motor vehicles, Road equipments, Motorcycles Spare Parts and Repairs
Srvcs/00006	Provision of Hire of Road Equipments

Revenue sources collection and management

No.	Revenue source	Reserve price Per Year
Srvcs/00008	Asaba Market Shade	32,400,000
Srvcs/00009	Parking Fees/Boda Boda fees	16,250,000
Srvcs/00010	Slaughter Fees	70,000,000
Srvcs/00011	Designated Fresh food stalls	15,600,000
Srvcs/00012	Street Parking fees	14,400,000
Srvcs/00013	Operational Fees from Lorries, pickups and vans	8,847,000
Srvcs/00014	Toninyira (Evening food markets)	6,700,000
Srvcs/00015	Kibaati Market	16,800,000
Srvcs/00016	Central Market	10,200,000
Srvcs/00017	Highway Market	15,000,000

- The Bidding document(s) shall be inspected and issued at Procurement and Disposal Unit, Mubende Municipal Council, P.O.Box:48, Mubende – Uganda.
- The **deadline** for bid submission shall be at **11:00am** on **31st May, 2023**.
- The detailed bids notice is available in the bid documents and Entity's Notice Board or send an email: **p dumubendmc@gmail.com** or **check on our website which is www.mubendmc.go.ug**
- The bidding documents in English may be purchased by interested bidders on the written application to the address in (2) above and payment of a non-refundable fee of **UGX: 53,000/** per Lot to **Uganda Revenue Authority Account** using the **Payment Reference Number (PRN)** which shall be obtained from **Finance department** before bids submission.

Applicants should attach copies of the following documents where applicable:

7. Name and address of the business or individual (Postal address including **Telephone Numbers, Valid E-mails** and other contact details);
8. List of owners and directors of the firm/business or individual;
9. Proof of Payment of Non-Refundable for bidding document.
10. A copy of a Current Trading License 2023;
11. Certified copies of Certificate of Registration or incorporation for registered firms only;
12. Certified copies of Memorandum and Articles of Association for registered firms only;
13. Registration certificates for value added tax (VAT) OR E-tax numbers.
14. Copy of current income tax clearance certificate;
15. Company or Business profile with details CVs & academic documents of all staff, Equipments, tools, machinery in line with what is applied for.
16. Proof of contracts executed e.g. Certificates of completion for atleast the last two financial years
17. Financial status of the firm/company/individual (Bank statement for the last two years);

Applicants should attach copies of the following documents Revenue sources collection

- Bid submission sheet duly filled and signed by the authorized signatory
- A qualification form duly filled and signed by the authorized signatory
- Physical address (District, Town, Road Street, Plot No., Telephone)
- Certificate of Registration for a company or an association.
- Registered powers of Antony for this Biding.
- Valid Trading License for the Year 2023
- Bids shall be valid until 30th April, 2024.
- VAT Registration Certificate (where applicable)
- A Current Income Tax Clearance Certificate specific to this assignment
- Technical qualification of personnel
- List of the owners and directors
- Telephone contacts and Email address
- Experience for a company/ individual in similar revenue collection and management completed in the past one year.
- Evidence of financial capability of the company (bank statements for the last four months)
- General Receipt (original) acknowledging payment of bid fees from Finance dept.
- A copy of your national Identity Card for the directors of the company or association.
- Please apply for each item separately and submit one original one copy (1) in one (1) envelope.
- Recommendation from the Division Town Clerks for evidence of payments for the previous contracts (where applicable).

**TOWN CLERK
MUBENDE MUNICIPAL COUNCIL**